

**BOARD OF TRUSTEES OF SCHOOLS MEETING**

**REGULAR QUARTERLY MEETING AGENDA**

**Bremen Township Trustees of Schools  
Township 36 North, Range 13 East  
6109 W. 175<sup>th</sup> Street, Tinley Park, Illinois 60477  
Phone: 708-633-8920**

**April 3, 2017**

**5:30 P.M**

**Meeting Location:**

**Tinley Park High School – Room 109  
Entrance #W-1 (West Side of Building)  
6111 W. 175<sup>th</sup> Street, Tinley Park, Illinois 60477**

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call:
  - Ms. Deborah Stearns, President and District #228 Appointed Trustee
  - Ms. J. Kay Giles, Vice President and District #160 Appointed Trustee
  - Ms. Joanne Keilman, Secretary and District #143 Appointed Trustee
  - Ms. Nancy Hullinger, District 142 Appointed Trustee
  - Dr. Gregory Jackson, District #144 Appointed Trustee
  - Ms. Tina Moslander, District #145 Appointed Trustee
  - Ms. Kathy Novak, District #143 ½ Appointed Trustee
  - Mr. Joseph J. McDonnell, Ex-Officio Clerk
4. Approval of Minutes
  - January 9, 2017 – Regular Quarterly Meeting
5. Recognition of Public
6. Cancellation of Surety Bond #LSM0843558 for School District #144 dated April 11, 2016
7. Approval of Surety Bond #LSM0978054 for School District #160 dated March 21, 2016
8. Approval of Employment Contract with Joseph J. McDonnell to Act as Bremen Township School Treasurer for the Upcoming Two Year Period Beginning July 1, 2017 and Ending June 30, 2019
9. Approval of Treasurer's General Surety Bond for Fiscal Year 2017/2018
10. Approval of Surety Bonds for All Bremen Township School Districts Issuing Bonds During Fiscal Year Ending June 30, 2018 and Delegation to the Bremen Township School Treasurer to Obtain those Surety Bonds

11. Treasurer's Report

- Bank Cash Balances
  - December 31, 2016
  - January 31, 2017
  - February 28, 2017
- Treasurer's Office Statement of Expenditures
  - June 30, 2016 – Final
  - December 31, 2016
  - January 31, 2017
  - February 28, 2017
- District Communications
  - Treasurer's Office Expense Allocation for 2016/2017
  - Annual Statement of Operations for 2015/2016
  - Allocation of Interest Earnings for January 1, 2016 thru June 30, 2016
- Other Items
  - Statement of Economic Interests – Filing due May 1, 2017
    - Complete as Board Member and Trustee of Schools (separate from election forms)

12. Examination of the Books and Records of the Township School Treasurer's Office for the Fiscal Year Ended June 30, 2016 and Acceptance of the Annual Audit as prepared by the Auditing Firm of Mathieson, Moyski, Austin & Co., LLP

13. Approval of Commercial Insurance Proposal from Lucas Insurance Services Group, Inc.

14. Approval of Policy for Reimbursement of Travel, Meal and Lodging Expenses

15. Approval of 2017/2018 Tentative Budget for Township School Treasurer's Office

16. New Business

- Board Member Comments
- Next Regular Quarterly Meeting Scheduled for Monday, July 3, 2017 (Note that July 4<sup>th</sup> holiday is Tuesday) – Consider Reschedule to Monday, July 10, 2017
- 2017/2018 Meeting Schedule:
  - Monday, October 2, 2017
  - Monday, January 8, 2018
  - Monday, April 2, 2018

17. Adjournment